



भारतीय समुद्री विश्वविद्यालय
INDIAN MARITIME UNIVERSITY
(केंद्रीय विश्वविद्यालय, भारत सरकार)
(A Central University, Govt. of India)
मुम्बई पोर्ट परिसर, MUMBAI PORT CAMPUS

संदर्भ सं./Ref. No.

दिनांक /Date: 24/01/2018

Sub: "QUOTATION FOR PURCHASE OF SPORTS ITEMS"

Dear Sir,

Sealed quotations are invited from authorised agencies/ suppliers of sports items. Interested parties may send quotation for sports items as per the list attached as Annexure-1.

1. The Agency has to submit Bank Details, Copy of PAN, Copy of GSTRN and Address proof for their identity along with the quotation, failing which the quotation may be consider as rejected.
2. Terms & conditions:
 - I. Items to be supplied should be of industry standard. Based on the specification mentioned as per requirement quotations submitted, if IMU- Mumbai Port Campus finds that the quoted product(s) are non-standard or do not meet the industry standard, the quotation will be rejected and will not be considered for evaluation. The evaluation will be based on lowest price among the quotes, which fulfil the requisite industrial standard specifications.
 - II. The quotation received through e-mail or open envelope will be rejected.
 - III. All the sports equipments will be reputed brands like, Yonex, Cosco, Amco International etc. Or equivalent reputed brands.
 - IV. The supplier should quote the rate as per the specifications given above. The quote given other specification will be rejected.
 - V. The rates should be quoted in detailed manner with Basic price, Tax, Transport, Packing & Forwarding, charges if any. No. advance payment will be made.
 - VI. The rates quoted must be valid for 90 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
 - VII. In general no overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected. However, except rate all cuttings and over writings must be signed by the authorized person of the firm.
 - VIII. The University reserves the right to accept in part or in full any tender(s) or reject any or more tender(s) without assigning any reason or to cancel the tendering process and reject all quotation(s) at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s).



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- IX. The firm giving quotation should be able to supply the stated quantity within 10days of delivery period from date of the P.O. if ordered, as otherwise delayed period will attract penalty of 0.5% Invoice value on every delayed day and subject to a maximum of 5% and the defaulter supplier will be Black Listed.
- X. If there is a need for any deviation in the specifications given in the letter inviting quotation, acceptability (if felt by IMU- Mumbai Port Campus as superior) or otherwise (in case of inferior specifications) such deviations are to be checked with IMU- Mumbai Port Campus before submission of quotations so that rejection of the quotations based on the ground of non-conformity to specifications could be avoided.
- XI. The rates quoted should be inclusive of delivery and fitting charges (if any) but excluding Taxes which should be clearly mentioned separately.
- XII. All the above mentioned items must be supplied new only.
- XIII. Items should be delivered preferably within 2 (two) weeks of placing order.
- XIV. Delivery and fitting (if applicable) of the above items should be done at **Indian Maritime University- Mumbai Port Campus, Hey Bunder Road, Mumbai- 400033..**
- XV. Warranty Period for the items should be clearly mentioned.
- XVI. If any of the above items/part of the items are found to be defective, the same must be replaced by the supplier at their cost. No extra charges will be paid.
- XVII. Submission of multiple bids by a single firm will lead to rejection of the bids and IMU- Mumbai Port Campus may black list such firms from future participation.
- XVIII. IMU- Mumbai Port Campus reserves the right to split the order between different bidders.
- XIX. If any of the item is omitted in your quotation which will also result in rejection of the quotation.
- XX. The Requirement is tentative and the actual quantity may vary depending upon the requirements.
- XXI. Interested parties may be present at the time of opening the quotation on date.
3. The Quotation should be sent in sealed envelope and clearly marked as "**Quotation for Sports Items**" and addressed to **The Director, Indian Maritime University, Mumbai Port Campus, Hay Bunder Road, Mumbai- 400033** should reach positively by **02.02.2018**. Quotations will be open at Director's Office IMU Mumbai Port Campus on 02.02.2018 at 1430 Hrs. IMU Mumbai Port Campus will not be responsible for any postal delay.



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4. **Payment Terms:** - Payment will be done after successfully delivery and installation of the items, No advance payment will be made in any circumstances.
5. **Disputes:** - In the event of any dispute or disagreement arising between the contractors and any other department of IMU- Mumbai Port Campus with regards to the interpretation of "Terms & Conditions" of this inquiry, the same shall be referred to the Director, IMU- Mumbai Port Campus whose decision will be final and binding upon the contractor.

Yours Faithfully,

J. R. C. Murthy

(जे. आर. सी. मुर्ति | J. R. C. Murthy)
In charge Deputy Registrar



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Annexure-1

Sl. No.	Required Sports Equipments	Qty	Brand	Unit Price	Net Price	GST (%)	Total Price
1	Badminton Rackets	10 Nos					
2	Shuttle Cock	20 Pkt					
3	Badminton Net	2 Nos					
4	TT Table	2 Nos					
5	TT Bat	25 Nos					
6	TT Balls	25 Pkt					
7	Basket Ball (Ring Net)	02 Pairs					
8	Basket Ball Ring	02 Nos					
9	Football	08 Nos					
10	Volley Ball	10 Nos					
11	Volleyball Net	02 Nos					
12	Carom Striker	02 Pcs					
13	Chess Board Wooden	2 Wooden					
14	Cones	10 Nos					
15	Skipping rope	05 Nos					
16	Measuring Tape	1 Nos (50 Mtr)					
17	Pump	02 Nos (Foot Pump)					
18	Bicycle Pump	1 Nos					
19	Hand Pump	1 Nos					
20	Ludo	05 Nos					
21	Wall Net	1 Nos (100 Feet)					

Name of the agencies/ supplier Owner: _____ Signature _____

Address: _____

Seal _____

Contact No.: _____