

CORRIGENDUM

INDIAN MARITIME UNIVERISTY
MUMBAI PORT CAMPUS
Hay Bunder Road, Sweri, Mumbai-400033

Minutes of the Pre-Bid meeting in respect of Housekeeping Services Tender held on 22nd May, 2018 at 14:30 hours in the office of the Administrative Consultant, IMU-Mumbai Port Campus, Hay Bunder Road, Mumbai-400033.

The following members were present in the meeting:-

1. Shri Dilip Kumar Shetty, Administrative Consultant
2. Shri B.C.Rout, Lecturer in Mathematics
3. Dr. Madhav Kulkarni, Registrar, IIPS

Firms Attended:

1. First Man Services Pvt. Ltd.
2. Rajrashmi Hospitality Services.
3. S.R.E Belapur
4. Worldwide Security organization
5. Shree Stuti
6. Principle Security & Allied Services Pvt.Ltd.
7. Creative Enterprises
8. Chamundevi Enterprises.
9. Globe Enterprises
10. Multicare Services (I) Pvt.Ltd.
11. Oriental Facility
12. Eagle Hospitality Services Pvt. Ltd.
13. K.H.F.M Hospitality Services Pvt.Ltd.
14. Neha Hospitality & Management Services Pvt.Ltd.
15. S.V.Enterprise
16. Sri Sai Krupa Catering & Maintenance Services.
17. Dirt Busters (I) Pvt. Ltd.
18. Anupam Enterprises
19. M.R.Clean Services Pvt. Ltd.
20. Shree Consultancy Services

In view of the queries raised by the representatives of the above mentioned firms and the clarification given by IMU-MPC, the following has been compiled for information:-



1. Administrative Consultant briefed the parties about the Housekeeping tender and explained the provisions contained in the tender.
2. It is apprised to the representatives that their firm should have their branch office in Mumbai and not Mumbai Port as erroneously mentioned in the Tender.
3. They were informed that those who submit valid MSME ^{and relevant Exemption certificates} &/or NSIC Certificate, is not required to pay cost of Tender form and also Earnest Money Deposit. On enquiry in case of Security Services tender, the Administrative Consultant informed that the same will apply to the tender for Security Services.
4. It was clarified that Cleaning tools/Equipment will not be provided by IMU-MPC. Firms will have to arrange the same themselves.
5. It was informed that every page of Tender document should be signed and stamped at appropriate places by the authorized person.
6. For the Workers/Staff of the firm, Biometric Attendance System will have to be arranged by the firm at their own cost.
7. Firms were also apprised about the compulsory requirement of authority letter for attending the forthcoming meeting(s) of the tender, failing which their representative(s) will not be allowed to attend the meeting.
8. With regard to query on payment of Bonus, the Firms were informed that IMU-MPC will reimburse to the Firm the Bonus paid as per Law to the employees. Hence, rates of Bonus are not required to be quoted in Price Bid of the Tender document.


Administrative Consultant

Director (i/c)


28/03/18